**Appalachian State University Risk Management Plan**

**In cases of emergency/injury the trip leaders and students should NOT speak to the media**

**Course/Section Instructor Name/Phone**

**Date(s) Risk Manager Name**

**Location(s) Vehicle(s)**

**Itinerary**

**Driving Directions**

**Emergency Phone Numbers**

Emergency 911

(Enter location specific information-location/activity specific plan templates are available from Edgar Peck)

Watauga Medical Center 828-262-4100

**ASU Police: 828-262-8000**

**Emergency Contacts**

\*After emergency services have been contacted inform department administrators of any serious injury.

Name Position Office Mobile

Derek Mohr RMPE Chair 828-262-3143 828-719-0916

Edgar Peck PEA Director 828-262-6330 336-749-5993

Erik Rabinowitz RM Director 828-262-2540 828-406-0601

Mandy Harrison RM 828-262-6324 828-508-2026

**Forms**

Medical History for leaders and participants with the first aid kit in the field.

Signed Acknowledgement of Risk/Consent Form

Travel Authorization-completed by Edgar Peck for PEA Courses

Complete Student Development Travel Form Online

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**Policies**

No drugs or alcohol

All pertinent policies from Appalachian State University shall apply

**Industry standards should be followed at all times.  In addition:**

1. **Outdoor Adventure Activities within One Hour of Definitive Care:**

Require supervision by an ASU employee. First Aid Kit required.

1. **Outdoor Adventure Activities More than One Hour from Definitive Care:**

1. Require two ASU employees OR 1 ASU employee and a contracted professional(s)

2. One leader must hold a current CPR certification and a current medical training license/ certification at the Wilderness First Responder or higher level. (For Example: EMT/Paramedic/Physician). First Aid Kit required.